



Sports & Exhibition Authority

When you have the time, Pittsburgh has the place.

Addendum #1 – Routine Inspection Services of Convention Center Riverfront Plaza

March 24, 2025

1) Dates:

- a) Deadline for Inquiries: 4:00pm | Monday, April 14, 2025
 - i) Email: procurement@pgh-sea.com
- b) Deadline for Submission of proposals: 4:00pm | Monday, April 21, 2025
 - i) Location:
 - (1) Digital copies: ruries@pittsburghcc.com
 - (2) Hard Copies:
 - (a) DLCC
1000 Ft Duquesne Blvd.
Pittsburgh, PA 15222

2) Additional Information:

- a) Contact information
 - i) SEA Procurement & M/WBE Specialist
 - (1) Alicia Matos
 - (a) Email: amatos@pgh-sea.com
 - (b) Phone: 412.393.7106
 - ii) Non-Mandatory Pre-proposal Meeting Summary
 - (1) Ryan Buries reviewed Meeting Agenda (See Pre-proposal Agenda attached).
 - (2) Facility site walk conducted to review Scope of Work and detail.

3) Questions:

- a) Should we include cost estimates with recommendations for repair
 - i) *Yes, recommendations should include an order of magnitude cost estimate.*
- b) Should we include inspection of electrical systems?
 - i) *No, inspections should be limited to the defined scope, however deficiencies (outside the scope) noticed during the inspection may be noted.*
- c) What other areas should be included in the inspection?
 - i) *The inspection scope includes all hardscape elements including the sidewalk, railings, pre-cast, ribbon walk, relieving platform, retaining walls, etc.*
- d) What is the schedule for the final report?
 - i) *As per section Proposal Content and Requirements, Item 2 Technical Proposal, a Bar Diagram Project Schedule indicating the projected duration of the major tasks and subtasks identified in the scope of work shall be submitted. It is anticipated the Final Report will be completed within 60 days after completion of the inspection. The Authority will then work with the successful firm to review and coordinate the implementation of recommendations. This coordination will include minimizing conflicts and interruptions with events within the building.*

e) Who will be responsible for obtaining permits, if required, and the associated costs for the permits?

i) *The successful proposer will be responsible for permits, if required.*

4) Attachments:

a) Pre-proposal Meeting Agenda

b) Pre-proposal Sign-In Sheet

AGENDA
Routine Inspection Services of Convention Center Riverfront Plaza
at the David L. Lawrence Convention Center
Non-Mandatory Pre-Proposal Meeting
Wednesday, March 19, 2025
1:30 PM

1. Project Team Introduction
 - a. ASM Global/SEA
2. Process Review
 - a. Timeline
 - ~~i. Inquiries due — Wednesday, March 26, 2025 by 4:00pm~~
 - ~~ii. Proposals due — Wednesday, April 2, 2025 — Before 3:00pm~~
 - ~~iii. Interviews — April 4-7, 2025 — (If necessary)~~
 - ~~iv. Presentation for SEA Board approval — Thursday, April 10, 2025~~
 - b. Review enclosed sample contract
 - i. Note Insurance Requirements
 - c. MBE/WBE Participation
 - i. Alicia Matos (amatos@pgh-sea.com) 412-393-7106
 - d. Workforce Utilization
3. Project Overview
 - a. Overall Scope
4. Questions?
5. Site Walk

CCRF Inspection
David L. Lawrence Convention Center

Pre-Proposal Meeting
 March 19, 2025
 1:30pm

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Andrew Young	Consor Engineers	407-922-6554	ayoung@consoreng.com
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Ten Rysser	SEA	412 201-7344	tryser@psn-sea.com
Doug Straley	SEA	412 393 0207	dstraley@pgh-sea.com