Sports & Exhibition Authority
When you have the time, Pittsburgh has the place.

Addendum #2 – Ballroom Chairs

March 18, 2025

1) Dates:

a) Inquiries Due: 2:00 PM | Friday, March 21, 2025 via email to procurement@pgh-sea.com
b) Samples Due: 2:00 PM | Wednesday, April 23, 2025
   i) Ship to:
      David L. Lawrence Convention Center
      ATTN: Joseph Garcia
      1000 Fort Duquesne Blvd.
      Pittsburgh, PA 15222
c) Deadline for Submission of Bids: 2:00 PM | Monday, April 28, 2025
   i) Only Sealed Hard Copy of Bids will be Accepted.
   ii) Location: David L. Lawrence Convention Center Administrative Office.

2) Additional Information:

a) Contact information
   i) SEA Procurement & M/WBE Specialist
      (1) Alicia Matos
         (a) Email: amatos@pgh-sea.com
         (b) Phone: 412.393.7106
   ii) Non-Mandatory Pre-Bid Meeting Summary
      (1) Joseph reviewed Meeting Agenda (See Pre-Bid Agenda attached).
      (2) Firms should review Sample Purchase Order (Exhibit G2-i)

3) Questions:

a) Should we engage an MBE/WBE vendor as a pass-through?
   i) *No.*
b) What are options to include MBE/WBE participation?
   i) *It is the vendor's responsibility to identify opportunities for participation; contact Alicia for assistance; among options for participation would be to utilize an MBE/WBE freight hauler transportation to achieve MBE / WBE participation goals.*
c) Can you specify the Base Bid Item #1 chair as to whether it is aluminum or steel?
   i) *Steel. The basis of design in the scope is revised to **Model 5168** (spec sheet attached)*
d) Do we need to plan for unloading deliveries or is this dock to dock delivery?
   i) *Our in-house labor will unload at the David L. Lawrence Convention Center. Please coordinate shipping dates and time in advance of deliveries.*
e) Does the shipping location have a dock?
   i) *Yes.*
f) Will waste from delivery be handled by DLCC or do we need to plan for waste removal?

i) *We'll dispose of trash on site at the David L. Lawrence Convention Center. We ask that you follow the contractor guidelines in the Construction Waste Policy (attached) if applicable.*

g) How should these be delivered? (i.e. all at one time, phased, hours)?
   i) *Deliveries can be received over multiple days.*
h) What is the final quantity of chairs you are trying to establish with future purchases?
   i) *Our long-term goal is to have one universal chair for our meeting rooms at the David L. Lawrence Convention Center. We're looking to purchase an approximate total of 12,000 chairs over the next 5-10 years.*
i) Should we quote sales tax?
   i) *No, the Authority is tax-exempt, an exemption certificate will be provided to the successful bidder.*
j) Per Section 2.5 in the Instruction to Bidders, are firms allowed to submit multiple options that may meet the scope of work?
   i) *No.*

4) Attachments:

a) Pre-Proposal Meeting Agenda
b) Pre-Proposal Attendance
c) Construction Waste Policy
d) 5168 Steel Banquet Chair Specification Sheet

AGENDA
Ballroom Chairs at the David L. Lawrence Convention Center
Non-Mandatory Pre-Bid Meeting
Monday February 3, 2025
2:00 PM

1. Project Team Introduction
    a. ASM Global/SEA
2. Process Review
    a. Timeline
        i. Pre-Bid Meeting Non-Mandatory – Monday, February 3, 2025
        ii. Inquiries due – Friday, February 14, 2025 by 2:00pm
        iii. Samples due – Friday, March 7, 2025 by 2:00pm
        iv. Posting of final addendum & answers to questions – Friday, February 21, 2025 (Tentative)
        v. Bids due – Friday, March 21, 2025 – Before 2:00pm (ASM Global Offices)
        vi. Interviews – Monday, March 24, 2025 – Wednesday, March 26, 2025 (If necessary)
        vii. Presentation for SEA Board approval – Thursday, April 10, 2025
        viii. Contract issued to Contractor / Limited Notice to Proceed – Monday, April 14, 2025 (Tentative)
    b. Review enclosed sample agreement
        i. Sample purchase order
    c. MBE/WBE Participation Goals: 25% MBE and 10% WBE
        i. Procurement & MBE / WBE Specialist
            1. Alicia Matos – Phone: (412) 393-7106 / Email: amatos@pgh-sea.com
    d. Workforce Utilization
3. Project Overview
    a. Overall Scope
    b. Technical Specs
4. Questions

Ballroom Chairs
David L. Lawrence Convention Center

Pre-Bid Meeting
Date: Monday, February 3, 2025
Time: 2:00pm

Name	Company	Phone	Email
Joseph Garcia	ASM Global	412-325-6178	jgarcia@pittsburghcc.com
Alicia Matos	SEA	412-393-7106	amatos@pgh-sea.com
Lucas Kistler	ASM Global	412-325-6179	lkistler@pittsburghcc.com
Ryan Buries	ASM Global	412-325-6151	rburies@pittsburghcc.com
Jennifer Lindemuth	Space Makers PGH	412-953-1005	jennifer@spacemakers-pgh.com
Jordan McInturf	Shelby Williams	617-939-6611	jmcinturf@mycfgroup.com
Jeremy Spencer	MityLite	385-429-5758	jeremy.spencer@mityinc.com

CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes administrative and procedural requirements for the following:
   1. Recycling nonhazardous demolition and construction waste.
   2. Disposing of nonhazardous demolition and construction waste.

1.2 DEFINITIONS

A. Construction Waste: Building and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.

B. Demolition Waste: Building and site improvement materials resulting from demolition or selective demolition operations.

C. Disposal: Removal off-site of demolition and construction waste and subsequent sale, recycling, reuse, or deposit in landfill or incinerator acceptable to authorities having jurisdiction.

D. Recycle: Recovery of demolition or construction waste for subsequent processing in preparation for reuse.

E. Salvage: Recovery of demolition or construction waste and subsequent sale or reuse in another facility.

F. Salvage and Reuse: Recovery of demolition or construction waste and subsequent incorporation into the Work.

1.3 PERFORMANCE REQUIREMENTS

A. General: Achieve end-of-Project rates for salvage/recycling as follows:

   1. Concrete waste, demolition: 100% of material to be recycled.

1.4 ACTION SUBMITTALS

A. Waste Management Plan: Submit plan within 7 days of date established for commencement of the Work.

1.5 INFORMATIONAL SUBMITTALS

A. Waste Reduction Progress Reports: Concurrent with each Application for Payment, submit report. Include the following information:

1. Material category.
2. Generation point of waste.
3. Total quantity of waste in tons.
4. Quantity of waste recycled, both estimated and actual in tons.

B. Waste Reduction Calculations: Before request for Substantial Completion, submit calculated end-of-Project rates for salvage, recycling, and disposal as a percentage of total waste generated by the Work.

C. Recycling and Processing Facility Records: Indicate receipt and acceptance of recyclable waste by recycling and processing facilities licensed to accept them. Include manifests, weight tickets, receipts, and invoices.

D. Landfill and Incinerator Disposal Records: Indicate receipt and acceptance of waste by landfills and incinerator facilities licensed to accept them. Include manifests, weight tickets, receipts, and invoices.

1.6 WASTE MANAGEMENT PLAN

A. General: Develop a waste management plan according to ASTM E 1609 and requirements in this Section. Plan shall consist of waste identification, waste reduction work plan, and cost/revenue analysis. Indicate quantities by weight or volume, but use same units of measure throughout waste management plan.

B. Waste Identification: Indicate anticipated types and quantities of waste generated by the Work. Include estimated quantities and assumptions for estimates.

C. Waste Reduction Work Plan: List each type of waste and whether it will be salvaged, recycled, or disposed of in landfill or incinerator. Include points of waste generation, total quantity of each type of waste, quantity for each means of recovery, and handling and transportation procedures.
1. Recycled Materials: Include list of local receivers and processors and type of recycled materials each will accept. Include names, addresses, and telephone numbers.
2. Disposed Materials: Indicate how and where materials will be disposed of. Include name, address, and telephone number of each landfill and incinerator facility.
3. Handling and Transportation Procedures: Include method that will be used for separating recyclable waste including sizes of containers, container labeling, and designated location where materials separation will be performed.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 PLAN IMPLEMENTATION

A. General: Implement approved waste management plan. Provide handling, containers, storage, signage, transportation, and other items as required to implement waste management plan during the entire duration of the Contract.

B. Waste Management Coordinator: Engage a waste management coordinator to be responsible for implementing, monitoring, and reporting status of waste management work plan.

C. Training: Train workers, subcontractors, and suppliers on proper waste management procedures, as appropriate for the Work occurring at Project site.

1. Distribute waste management plan to everyone concerned within three days of submittal return.
2. Distribute waste management plan to entities when they first begin work on-site. Review plan procedures and locations established for salvage, recycling, and disposal.

D. Site Access and Temporary Controls: Conduct waste management operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

1. Designate and label specific areas on Project site necessary for separating materials that are to be salvaged, recycled, reused, donated, and sold.

3.2 RECYCLING DEMOLITION AND CONSTRUCTION WASTE, GENERAL

A. General: Recycle paper and beverage containers used by on-site workers.

B. Recycling Incentives: Revenues, savings, rebates, tax credits, and other incentives received for recycling waste materials shall accrue to Contractor.

C. Procedures: Separate recyclable waste from other waste materials, trash, and debris. Separate recyclable waste by type at Project site to the maximum extent practical according to approved construction waste management plan.

1. Provide appropriately marked containers or bins for controlling recyclable waste until they are removed from Project site. Include list of acceptable and unacceptable materials at each container and bin.

a. Inspect containers and bins for contamination and remove contaminated materials if found.

2. Stockpile processed materials on-site without intermixing with other

materials. Place, grade, and shape stockpiles to drain surface water. Cover to prevent windblown dust.

3. Stockpile materials away from construction area. Do not store within drip line of remaining trees.
4. Store components off the ground and protect from the weather.
5. Remove recyclable waste from Owner's property and transport to recycling receiver or processor.

3.3 RECYCLING DEMOLITION WASTE

A. Concrete: Remove reinforcement and other metals from concrete and sort with other metals.

1. Pulverize concrete to maximum 1-1/2-inch size.

3.4 RECYCLING CONSTRUCTION WASTE

A. Packaging:

1. Cardboard and Boxes: Break down packaging into flat sheets. Bundle and store in a dry location.
2. Polystyrene Packaging: Separate and bag materials.
3. Pallets: As much as possible, require deliveries using pallets to remove pallets from Project site. For pallets that remain on-site, break down pallets into component wood pieces and comply with requirements for recycling wood.
4. Crates: Break down crates into component wood pieces and comply with requirements for recycling wood.

B. Wood Materials:

1. Clean Cut-Offs of Lumber: Grind or chip into small pieces.
2. Clean Sawdust: Bag sawdust that does not contain painted or treated wood.

C. Gypsum Board: Stack large clean pieces on wood pallets or in container and store in a dry location.

1. Clean Gypsum Board: Grind scraps of clean gypsum board using small mobile chipper or hammer mill. Screen out paper after grinding.

3.5 DISPOSAL OF WASTE

A. General: Except for items or materials to be salvaged, recycled, or otherwise reused, remove waste materials from Project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.

1. Except as otherwise specified, do not allow waste materials that are to be disposed of accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. Burning: Do not burn waste materials.

C. Burning: Burning of waste materials is permitted only at designated areas on Owner's property, provided required permits are obtained. Provide full-time monitoring for burning materials until fires are extinguished.

D. Disposal: Remove waste materials and dispose of at designated spoil areas on Owner's property.

E. Disposal: Remove waste materials from Owner's property and legally dispose of them.

END OF SECTION

Shelby Williams®

5168 Steel Stacking Banquet Chair

SPECIFICATIONS:

- Dimensions: 38”H x 24.5”D x 18”W x (not incl. ganger)
- Seat Length: 18”
- Seat Width: 15.75”
- Seat Height: 18”
- Frame
  - Leg frame and seat bed: 13/16” square, 18-gauge cold rolled, electrically welded steel tubing
  - Back frame: 13/16” square, 16-gauge, cold rolled, electrically welded steel tubing
- Foam
  - 2.8 pound /60 ILD molded foam, 2.5” thick
  - Foam is glued securely to the seat board or webbed seat frame
  - Integrated molded lip protects the fabric
- Ganging Option: Fixed wire
- Stack Density:10
- Stack Height: 84”
- Stack Depth: 28”
- Glides: Nickel-plated, double umbrella clip w/ protective boot.
- Stack Bar: Included
- Weight Capacity: 500 lbs.
- Testing: Exceeds ANSI / BIFMA X5.4 w/ modified loads