

MINUTES OF THE MEETING
OF THE BOARD OF THE
SPORTS & EXHIBITION AUTHORITY OF PITTSBURGH
AND ALLEGHENY COUNTY
HELD THURSDAY, APRIL 11, 2024
IN THE DAVID L. LAWRENCE CONVENTION CENTER, EXECUTIVE BOARD ROOM,
FIRST FLOOR
PITTSBURGH, PENNSYLVANIA
COMMENCING AT 10:34 A.M. E.S.T.

A meeting of the Board of Directors of the Sports & Exhibition Authority of Pittsburgh and Allegheny County (the "Authority") was held upon proper notice in the David L. Lawrence Convention Center ("DLCC") Executive Board Room, First Floor, in Pittsburgh, PA 15222, on Thursday, April 11, 2024, commencing at 10:34 A.M. E.S.T.

Members of the Authority

Present: Sen. Wayne Fontana, Chairman
Councilman Anthony Coghill, Treasurer,
Mulu Birru, Member
Councilman Nicholas Futules, Member
Michael Quatrini, Member (Via Zoom)

Also Present: Aaron Waller, Bridget Pascal, Doug Straley, Rodney Pratt, Randall Porch, Jhason Dixon, Jeff Garstka, Theresa King, Alicia Matos, Sandhya Giri, Kevin Kaiser, and Paul McDonald Jr. of the Authority; Morgan Hanson, Solicitor; Tom Ryser, TPR, LLC; Tim Muldoon, Ryan Buries, Lucas Kistler, Jennifer Carter, Scott Tatar, and Sean Holsing, of SMG; George Meehan, LEVY; Paul McKrell, Allegheny County Controllers Office; Jonna Backers and DJ Makosky; Allegheny County Treasurers Assistant; Jacob Geanous, Pittsburgh Post-Gazette.

Senator Wayne Fontana called the meeting to order with the Pledge of Allegiance. Mr. Morgan Hanson followed with a roll call of the board members. Mr. Hanson advised that a quorum was present.

Beginning with public participation, Senator Fontana asked if any members of the audience wanted to address the board.

Ms. Jonna Backers, Special Assistant to the Allegheny County Treasurer, stated Erica Brusselars, Allegheny County Treasurer, could not be at the meeting this morning, but she is looking forward to working with the Authority Board. Ms. Backers further stated if the board has any questions to reach out to the Treasurer's office.

Seeing no further request from the public to address the board, Senator Fontana continued to the next item on the agenda, approval of the minutes from the meeting of March 14, 2024. A motion was made, seconded, and unanimously approved.

Senator Fontana continued to the next item on the agenda, authorization to amend the construction management contract with Albert M. Higley Company ("AHC") to provide for a guaranteed maximum price ("GMP") of \$4,633,934 for the construction of the 2nd and 3rd floor terrace replacement.

Mr. Tom Ryser stated in March 2023 the board approved entering into an agreement with AE7 Architects ("AE7") for design services for the 2nd and 3rd Floor North Terrace Replacement ("FNT"). In September 2023 the board approved the Authority to enter into a contract with AHC for construction management at-risk services for the 2nd and 3rd FNT Replacement. The project is the replacement of the riverside 2nd and 3rd floor concrete terrace with a green roof that includes seating areas, areas with pavers for walking, and events. The overall cost for the construction manager at-risk is determined through two steps.

At the September 2023 board meeting, pursuant to an RFP process, AHC was selected as the construction manager at-risk, and payment of preconstruction services in an amount up to \$15,000. The preconstruction services allowed the construction manager to work with the architect as the project was being designed, to review the design, materials & products, and to create estimates. No other payments to the construction manager were authorized at that time.

Mr. Ryser continued; the second step in determining the overall cost for the construction manager at-risk relates to the actual costs of constructing the project. The contract provides a GMP for the project and this will be established as an amendment to the contract. A GMP sets, for the Authority, the cost to build the project. The construction manager at-risk is responsible for building the project for this amount and is responsible for cost overruns unless the GMP has been increased as a result of additional scope requested by the owner, not price overruns, errors, or omissions by the contractors and/or construction manager.

The GMP includes the \$15,000 for preconstruction services described above, as well as the construction manager's fee, staffing costs, permitting and insurance expenses, and a 3% construction contingency. Any unused construction contingency and/or allowances come back to the Authority. As part of arriving at the GMP, five building trade contracts, including General Trades, Roofing, Plumbing, Electrical, and Landscaping were publicly bid in the name of the Authority, will be authorized by the Authority Board, and assigned to AHC as construction manager for administration.

Mr. Ryser further stated Authority staff is recommending the GMP be set at \$4,633,934. AHC's MBE/WBE outreach included the distribution of MBE/WBE outreach flyers and an MBE/WBE outreach meeting introducing Higley and the project. AHC's overall MBE/WBE plan shows 12% MBE participation and 3.3% WBE participation, and the estimated construction start for 2nd and 3rd FNT replacement is April with a completion date in October 2024.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made and seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5991

RESOLVED by the Board of the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to amend, in form acceptable to the Solicitor, the construction management contract with Albert M. Higley Company in order to provide for a guaranteed maximum price of \$4,633,934 for construction of the 2nd and 3rd Floor North Terrace Replacement; and further that the proper officers and agents of the Authority are authorized and directed to take all action and execute such documents as are related and proper to effectuate the terms of this Resolution.

A. Senator Fontana continued to the next item on the agenda, authorization to enter into the following contracts that are included in the guaranteed maximum price contract, for the 2nd and 3rd Floor North Terrace Replacement – Phase II, with the contracts being immediately assigned to the Construction Manager, Albert M. Higley Company:

- award of a \$1,200,847 lump sum contract with Albert M Higley for Bid Package No. 1: General Trades;
- award of a \$2,278,973 lump sum contract with Phoenix Roofing for Bid Package No. 2: Roofing & Waterproofing;
- award of a \$85,000 lump sum contract with Manion Plumbing for Bid Package No. 3: Plumbing;
- award of a \$194,350 lump sum contract with Fallon Electric for Bid Package No. 4: Electrical; and
- award of a \$145,394.25 lump sum contract with Plantscape for Bid Package No. 5: Landscaping.

Mr. Ryser stated the previous board action authorized a GMP contract with AHC as the construction manager at-risk for the construction of the 2nd and 3rd FNT Replacement in the amount of \$4,633,934. The contracts and dollar amounts presented in this board action are included in the \$4,633,934. This board action is providing authorization to enter into the trade contracts and immediately assigning them to AHC.

A notice to bidders was advertised in the Pittsburgh Post-Gazette, New Pittsburgh Courier, posted on the Authority's website, and various other outlets. MBE/WBE outreach flyers were distributed by AHC and an MBE/WBE outreach meeting was held on January 19, 2024,

75882

introducing AHC and the project with 16 firms attending. A pre-bid meeting was also held on March 13, 2024, with 13 firms attending, and bids were accepted on March 28, 2024.

Mr. Ryser continued; For Bid Package No. 1, General Trades, AHC and TRE Construction (WBE) submitted bids. AHC submitted the lowest responsible base bid of \$1,200,847. For Bid Package No. 2, Roofing & Waterproofing, Pennsylvania Roofing Systems, and Phoenix Roofing submitted bids. Phoenix Roofing submitted the lowest responsible base bid of \$2,278,973.

For Bid Package No. 3, Plumbing, Manion Plumbing, and McKamish submitted bids. Manion Plumbing submitted the lowest responsible base bid of \$85,000. For Bid Package No. 4, Electrical, Emerald Electric (MBE), and Fallon Electric submitted bids. Fallon Electric submitted the lowest responsible base bid of \$194,350. For Bid Package No. 5, Landscaping, Plantscape (WBE) submitted a responsible bid of \$145,394.25.

Mr. Ryser further stated that a post-bid scope review was held with all five of the low bidders and all demonstrated a clear understanding of the project requirements and their respective scopes of work. The project will also contain a Project Stabilization Agreement between the Authority, AHC, the trade contractors and subcontractors; the Construction Trades Council of Pittsburgh; and the signatory unions. The overall MBE/WBE plan shows 12% MBE participation and 3.3% WBE participation.

Senator Fontana asked if there were any questions.

Councilman Coghill asked if all five contractors were union.

Mr. Ryser confirmed that this is correct.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5992

RESOLVED by the Board of the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into the following five contracts for the 2nd and 3rd Floor North Terrace Replacement project and to immediately assign to the Construction Manager, Albert M. Higley Company: (1) \$1,200,847 lump sum contract with Albert M. Higley for Bid Package No. 1: General Trades; (2) \$2,278,973 lump sum contract with Phoenix Roofing for Bid Package No. 2: Roofing & Waterproofing; (3) \$85,000 lump sum contract with Manion Plumbing for Bid Package No. 3: Plumbing; (4) \$194,350 lump sum contract with Fallon Electric for Bid Package No. 4: Electrical; (5) \$145,394.25 lump sum contract with Plantscape for Bid Package No. 5: Landscaping; to enter into the Project Stabilization Agreement for the project; and further that the proper officers and agents are authorized and directed to take all action and execute such documents as are related and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to enter into an agreement with Douglas Equipment (“DE”) in a not-to-exceed amount of \$22,723 for eighteen thermal flameless coffee urns.

Mr. George Meehan stated Levy Restaurants (“Levy”), the food service vendor at the DLCC, is seeking to procure coffee urns to enhance inventory, uphold a sophisticated appearance, and reduce reliance on sterno. Levy frequently hosts large events such as expos, conventions, and corporate meetings, all of which necessitate coffee urns for self-service breaks. Each setup demands several sets of urns containing regular, decaf, and hot water, with an average requirement of 18-20 urns per event. Currently, Levy utilizes both five- and three-gallon

urns fueled by sterno to maintain the temperature of coffee and hot water over extended durations, as most beverage breaks exceed six hours, necessitating multiple sterno setups.

This produces waste in the form of used sterno cans and potentially impacts the customer experience as the sterno cans need to be monitored to ensure they are operating properly. Introducing flameless thermal urns will diminish sterno usage, potentially leading to significant annual cost savings. Augmenting the inventory will also streamline operations across multiple groups and locations within the facility.

Mr. Meehan further stated in February 2024, an "Other Opportunities" notice was advertised on the Authority's website and sent to six vendors. There was one WBE, one MBE and one M/WBE. Four quotes were received from TriMark, Ford Restaurant Supply (WBE), Singer Restaurant Supply, and DE. Levy and ASM staff reviewed the quotes and pricing submitted by the four vendors and recommends DE for this purchase order due to the lowest responsible quote. There is no MWBE participation associated with this purchase order. The funding source is from the Levy Food & Beverage Capital Reserve Fund.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5993

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with Douglas Equipment in a not-to-exceed amount of \$22,723 for eighteen thermal flameless coffee urns; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to enter into a lump sum agreement with John B. Conomos, Inc. in the amount of \$215,510 for fireproofing repairs.

Mr. Lucas Kistler stated the DLCC completes a structural and serviceability inspection every five years. Wiss, Janney, Elstner Associates, Inc. (“WJE”) conducted this scheduled inspection in 2023. The inspection report identified that fireproofing has begun to detach from the substructures in certain areas. The areas identified include exterior spaces within the DLCC Parking Garage as well as the Level 2 loading dock of the facility. Repairing these areas is required to maintain the integrity of the fireproofing to ensure full protection of the facility’s structural members.

In February 2024, a bid notice was publicly advertised in the Pittsburgh Post-Gazette, New Pittsburgh Courier, Pittsburgh Builders Exchange, on the Authority’s website, The African American Chamber of Commerce, First Source Center, and Riverside Innovation Center. The notice was sent to 34 contractors, including two MBE contractors. A non-mandatory pre-bid meeting was held on February 28, 2024, in which two contractors attended, with two proposals received on March 19, 2024. A scope review was conducted on March 21, 2024, with WJE and Conomos. ASM Global staff recommends John B. Conomos, Inc. as the lowest responsible bidder for fireproofing repairs.

Mr. Kistler further stated there is a two-year warranty on the fireproofing. Upon execution of contract, materials have a 2 – 3 week lead time. The scope of work is estimated to be completed over 8 weeks. There is 2.1% MBE participation associated with this project utilizing Cooper Trading Inc. as a supplier for fireproofing material.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5994

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter into an agreement with John B. Conomos, Inc. in the lump sum amount of \$215,510 for fireproofing repairs; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to purchase a ride-on sweeper-scrubber for use in the DLCC from Bortek Industries, Inc. ("BI") in the lump sum amount of \$66,233.35 comprised of \$62,244.15 of capital expenditure for the scrubber and \$3,988.20 in operating expenses for a three-year maintenance agreement.

Mr. Scott Tatar stated the DLCC has multiple interior and exterior concrete surfaces requiring ongoing maintenance. These spaces include the exhibit halls, service corridors, loading docks, parking garage, and exterior sidewalks of the facility. To maintain these hard surfaces, large ride-on sweeper scrubbers are utilized to remove dirt, debris, and stains efficiently and effectively across these large surface areas.

Currently, the DLCC has two ride-on sweeper scrubbers to service these larger areas, and one of the machines has reached the end of its useful life. When events are held in multiple spaces concurrently, it is necessary to have two reliable machines to efficiently clean client-used spaces and prepare for the next event.

Mr. Tatar further stated in March 2024, a bid notice was publicly advertised in the Pittsburgh Post-Gazette, New Pittsburgh Courier, Pittsburgh Builders Exchange, on the

Authority's website, The African American Chamber of Commerce, First Source Center, and Riverside Innovation Center. The notice was sent to 18 vendors, including one MBE and four WBE vendors, with four bids were received on March 26, 2024. ASM Global staff recommends BI as the lowest responsible bidder for a ride-on sweeper-scrubber. BI's bid is submitted with COSTARS Program pricing. There is a three-year part and two-year labor warranty. The Kubota engine of the Powerboss Nautilus also carries a five-year/3,000 Hour Warranty. Upon execution of a purchase order, the lead time is 60 days, and the useful life is 12 – 15 years.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5995

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to purchase a ride-on sweeper-scrubber for use in the DLCC from Bortek Industries, Inc. for a lump sum amount of \$66,232.35; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, ratification of a change order to an existing agreement with SSM Industries ("SSM") in a lump sum amount of \$39,844.88 for additional work related to the DLCC kitchen biodigester project.

Mr. Ryan Buries stated in August 2023, the board authorized an agreement with SSM for the installation of a biodigester system in the main kitchen of the DLCC. Also included in this project was the replacement of 4" sanitary piping from the kitchen's coffee room. During the completion of the work, several previously undiscovered conditions were revealed, and additional scope was added for the contractor to complete the work during their mobilization.

Replacement of Corroded Restroom Fixture Fittings/Piping/Seals – to gain access to the 4” sanitary piping above the ceiling in the Levy Locker Rooms, fixtures such as stall partitions, countertops, toilets, and sink fixtures needed to be removed from the restrooms for a scissor lift to fit. Upon removing these fixtures, multiple parts and pieces were worn and corroded and warranted replacement before re-installing.

Re-route of Biodigester Piping – in the original scope, the piping for the Biodigester was to run through the women’s locker room and through the break room. During the creation of the scope, three lines of 4” sanitary piping needed replacement, and this was included in final drawings for the project. With the demolition involved in these piping replacements, it was recommended that we now divert the biodigester piping through the women’s locker room and into the men’s locker room to save on additional piping and demolition/restoration of the ceiling above.

Replacement of 4” Sanitary Piping off 4”x2” Wyes – After removing insulation from the 4” sanitary piping that was due for replacement, it was discovered that the piping connecting to the 4”x 2” wyes was also in need of replacement.

Ice Room Trough Drain Replacement – Three trough drains in the Levy Ice Room connected to the 4” sanitary piping that was replaced as part of this project. It was discovered that the metal decking underneath the trough drains was significantly corroded due to water infiltrating around the drain body. It was recommended by SSM, CJL Engineering, and WJE that the trough drains be replaced and properly waterproofed while the metal decking underneath the trough drains was accessible due to the demo of the men’s locker room.

The original agreement was procured via a publicly advertised bid process. CJL Engineering and WJE have reviewed each change order and agree these are fair prices for the

work. The work is either completed or in process at this time. The original contract included 17% MBE participation with Arimas, LLC for being a full-service supplier of the biodigester system. The current change order includes 46% M/WBE participation with TRE Construction, this brings the total participation to 21.6%.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5996

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to ratify a change order to an existing agreement with SSM Industries in a lump sum amount of \$39,844.88 for additional work related to the DLCC kitchen biodigester project; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution..

Senator Fontana continued to the next item on the agenda, authorization to approve a change order to Waste Management in the amount of \$5,647.80 for sales tax related to trash compactor purchase.

Mr. Buries stated in April 2023 the board authorized an agreement with Waste Management for waste hauling services. This approval included the purchase of three new trash compactors which were installed in July 2023. The current request is necessary to authorize the issuance of payment for sales tax related to the purchase of the new equipment. The Authority's sales tax exemption is not transferable to contractors and the compactors did not qualify for Act 45 exemptions; therefore, the authority is liable for the sales tax related to this purchase. The original agreement included 20% MBE participation.

Senator Fontana asked if there were any questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5997

RESOLVED by the Board of the Sports & Exhibition Authority of Pittsburgh and Allegheny County Authorization to approve a change order to Waste Management in the amount of \$5,647.80 for sales tax related to trash compactor purchase; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Senator Fontana continued to the next item on the agenda, authorization to enter into a five-year lease with a five-year renewal option with Brave Bean Coffee Company (“BB”) for the use of space on the ground floor of the North Shore Garage (“NSG”) with an annual rental payment of \$18,000 for the first term and a 3% escalator in the renewal term, plus utilities and to reimburse up to \$20,000 for tenant improvement costs.

Mr. Jeff Garstka stated the Authority entered into a lease with North Shore Entertainment in November 2001 to operate three restaurants in the NSG retail space. The first-floor space is approximately 16,000 square feet. The Warhol Museum approached the Authority regarding BB as a potential tenant for approximately 650-square-foot space in the NSG ground floor near the lobby entrance for a full-service coffee shop. The company, a veteran-owned business, currently operates a location in Pitcairn, Pa.

BB plans several modifications to the space including door replacement, reconfigured entryway for quick counter and to-go service, upgraded LED lighting, and other aesthetic improvements. The cost of the improvements is approximately \$70,000. BB will also be responsible for separately metering electric and water service.

Mr. Garstka continued; the Authority proposes a five-year lease term at \$1,500 per month plus utilities (\$18,000 annually) with a mutual option to renew for an additional five years. A 3% escalator will be factored each year; however, the increase will not take place until year six at which time the rent would be \$1,738 per month.

The Authority offered up to a \$20,000 tenant improvement allowance to help offset the cost of the company's construction build-out. BB will be responsible for all construction and construction management. The lease term will begin May 1, 2024, and the initial term will expire on April 30, 2029. Should both parties agree to extend the lease for the second five-year term, it would run from May 1, 2029, through April 30, 2034.

Mr. Garstka further stated the location will have a shared general manager with the Pitcairn store but will have two shift lead positions and initially will have four full-time-equivalent positions. BB estimates that its first year of sales will exceed \$350,000 and grow to more than \$680,000 in year two and beyond at the NSG location. This will generate sales tax revenue for the City and County.

Senator Fontana asked if there were any questions.

Councilman Coghill asked if BB is responsible for 100% of the build-out.

Mr. Garstka confirmed that is correct. Mr. Garstka further stated the Authority will be making a contribution.

Michael Quatrini asked if the space is currently vacant.

Mr. Garstka confirmed that is correct.

Senator Fontana asked what BB hours are.

Mr. Garstka stated normal business hours.

Councilman Futules asked who occupied the building before BB.

Mr. Garstka stated a few restaurants previously occupied the space.

Mr. Doug Straley stated Finnegan's Wake previously occupied the space.

Senator Fontana asked if there were any other questions from the board. Hearing none, he asked for a motion to approve. On a motion duly made, seconded, and unanimously carried, the following resolution was approved:

RESOLUTION NO. 5998

RESOLVED by the Sports & Exhibition Authority of Pittsburgh and Allegheny County that its Executive Director and other proper officers are authorized to enter a five-year lease with a five-year renewal option with Brave Bean Coffee Company for the use of space on the ground floor of the North Shore Garage with an annual rental payment of \$18,000 for the first term and a 3% escalator in the renewal term, plus utilities and to reimburse up to \$20,000 for tenant improvement costs; and further that the proper officers and agents of the Authority are authorized to take all action and execute such documents as are necessary and proper to effectuate the terms of this Resolution.

Before moving on to public participation, Senator Fontana asked Mr. Tim Muldoon about the board update for April 2024.

Mr. Muldoon stated some great events are coming to the DLCC in April and May. The first quarter Ballroom numbers performed better than 2023, with Pirates Fest and other events taking place.

Mr. Aaron Waller stated that part of the positive difference in January was due to the County Executive's Inauguration.

Mr. Muldoon stated the inauguration and Pirates Fest played a massive part in this increase.

Senator Fontana stated hopefully both events were pleased with the venue and word gets around for using the DLCC. Senator Fontana then asked how big the ballroom is.

Mr. Muldoon stated 32,000 square feet. Mr. Muldoon further stated 4000 people could fit into the ballroom.

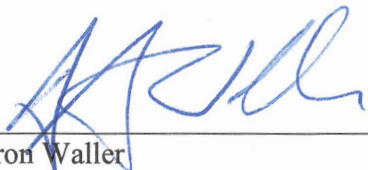
Senator Fontana asked if there is a need for a bigger ballroom.

Mr. Muldoon stated the challenge is for the bigger conventions the ballroom isn't big enough and it's moved to the exhibit halls. Mr. Muldoon further stated having a bigger or another ballroom would be a welcomed addition.

Mr. Quatrini asked if there's been any discussion of where, in the DLCC, another ballroom could be constructed.

Mr. Muldoon stated there was, but the Authority's offices are there, but it's still smaller than the current ballroom. If a hotel is to be constructed, it would need to be a full-service hotel with a ballroom. Mr. Muldoon further stated there was an Eclipse party on April 8th, which brought about 500 people to the DLCC Rooftop.

The next item was public participation, and Senator Fontana asked if anyone in the audience desired to address the board. Seeing none, Senator Fontana asked if there were any comments from the board. There being no additional comments or business, Senator Fontana asked for a motion to adjourn. Upon a motion duly made, seconded, and unanimously carried, the meeting was adjourned at 11:14 A.M.



Aaron Waller
Assistant Secretary